

1.	Title of the course	English for Communication
2.	Course number	HS205L
3.	Structure of credits	3-0-0-3
4.	Offered to	UG
5.	New course/modification to	Modification To HS2022/8
6.	To be offered by	Department of Humanities and Social Sciences
7.	To take effect from	July 2022
8.	Prerequisite	Nil
9.	Course Objective(s): This course is designed to enhance the linguistic and communicative competence of the students. The course focuses on fostering the skills of reading, writing, listening, and speaking. The course aims to prepare the students to develop a clear understanding of the communication needs for all professional purposes.	
10.	Course Content: Process of communication, effective communication, channels of communication, barriers to communication, debate, extempore, writing strategies, paragraph writing, connectors, punctuation, vocabulary building, report writing, statement of purpose (SoP), letter writing, email writing, netiquettes, role play, public speaking, listening skills	
11.	Textbook(s): 1. Ashraf R, <i>Effective Technical Communication</i> , 2nd Edition, Tata Mc Graw Hill Education (2018). 2. Seely J, <i>Oxford Guide to Effective Writing and Speaking</i> , Oxford University Press (2009).	
12.	Reference(s): 1. Murphy H, <i>Effective Business Communication</i> , 7th Edition, Tata McGraw Hill Education (2017).	