

Non-Teaching Staff Recruitment

(Advertisement No. IITT/STAFFREC/02/2023 dated 23-08-2023)

SYLLABUS FOR JUNIOR SUPERINTENDENT

Level I & II

1. General English Language, Grammar and Usage
2. General Awareness and Current Affairs
3. Quantitative aptitude
4. Mental Ability and Reasoning
5. Post Related General Awareness & Aptitude Section: Fundamental Rules (FRs) and Supplementary Rules (SRs) related to Service, CCS (Conduct) Rules, 1964; CCS (CCA) Rules 1965 RTI, Accounts, Leave Rules, TA & LTC, Pay Fixation, Income Tax, NPS, Pension and other establishment related rules, GST, Store & Purchase Rules, General Financial Rules (Govt. of India), Office Automation. Academic Administration, IITs Institutes of Technology Act 1961; Statutes and Ordinances related to IIT Tirupati, IIT Council, National Education Policy; Higher Education System in India; Regulatory Bodies in Higher Education and Educational Statistics.

Level III

Computer Proficiency: Knowledge of MS Windows and MS Office, Internet, and email system.

Selection Criteria

- 1) Level-I: Objective based Test
- 2) Level-II: Descriptive Test
- 3) Level- III: Skill/Trade Test (Qualifying Nature: minimum 50% score is required to qualify)

Note: All the above test will be based on the above mentioned syllabus. Equal weightage will be given to the Level-I and Level-II for the purpose of merit list.
